Behaviour & Inclusion Policy

Version 1.0 | Public edition: 28 November 2026 | Review by 28 November 2027, or sooner if needed.

1. Our approach

AMTutors aims to provide a safe, respectful and supportive environment where every child has the opportunity to learn. We recognise that children learn, communicate and respond to situations differently. Our approach protects children's dignity and supports positive participation.

2. Expectations for children and adults

We encourage children to treat others kindly, listen to adults, use learning resources safely, respect personal space and ask for help when needed. Staff model respectful behaviour and use clear, age-appropriate expectations. Adults must not humiliate, threaten, shame or discriminate against a child.

3. Supporting children with SEND

We seek relevant information from parents before enrolment and review support as needs change. Staff consider learning, communication, sensory, supervision and accessibility needs when planning support. Reasonable adjustments may include simplified instructions, additional guidance, adapted resources or agreed breaks, depending on the child's needs.

Disability-related behaviour is not automatically treated as misconduct. We discuss appropriate arrangements with families; dedicated one-to-one tuition is available where suitable, with safe and visible teaching arrangements. Reasonable adjustments are not automatically conditional on purchasing one-to-one tuition.

4. Responding to difficulties

Staff respond calmly, consider what may be contributing to the behaviour, provide appropriate support and reinforce expectations. Where behaviour is unsafe, staff act promptly to protect the child and others, maintain supervision and arrange first aid if needed. Any physical intervention must be lawful, necessary and proportionate to prevent harm and must never be used as punishment.

Bullying, discrimination, violence and harmful sexual behaviour are taken seriously. Staff record relevant incidents, consider patterns, inform parents appropriately without sharing other children's private information and escalate safeguarding concerns under the Safeguarding & Child Protection Policy.

5. Working with parents

We encourage parents to share relevant changes to their child's needs and to discuss concerns with us. Where difficulties recur, we review the support and supervision arrangements with the family and consider reasonable adjustments. If an arrangement cannot safely continue, decisions are made proportionately, with regard to the child's welfare, equality duties and agreed tuition terms. Children remain supervised until safely handed over to an authorised adult.

6. Raising concerns and reviewing the policy

Contact enquiries.amtutors@outlook.com to discuss behaviour or inclusion. Safeguarding concerns may be raised with Mohammed Atif (DSL) through the enquiries address, or Anisah Mubeen (Deputy DSL) at safeguarding.amtutors@outlook.com for independent safeguarding concerns. External reporting routes are set out in our Safeguarding & Child Protection Policy.

Review annually and after significant changes or incidents.